



Board of Selectmen

ENTERTAINMENT LICENSE APPLICATION CHECKLIST

For entertainment, not on Sunday per MGL c140, §183a. Theatrical Exhibitions, Public Amusement, etc.

- ☐ Complete the “Entertainment License Application” per MGL c140, §183a.
- ☐ News Paper Notice at applicant’s expense. Bring full page from paper of notice to Board of Selectmen’s Office. **Must be published within ten (10) days of filing. Hearing shall not be held sooner than ten (10) days after advertising. All abutters will be notified by certified mail. Board of Selectmen’s Office will prepare legal notice.**
- ☐ Written Agreement: Written agreement from property owner if not applicant.

For the State of Massachusetts and the Town of Upton:

- ☐ **Revenue Enforcement and Protection (REAP) Attestation:** Per M.G.L. Chapter 62, §49A.
- ☐ **Workers Compensation Certificate of Insurance** per MGL c152, §25A.
- ☐ **State Workers’ Compensation Insurance Affidavit** – Even if your establishment does not require Workers’ Compensation this must be filled out.
- ☐ **Business Certificate** per MGL c110, §5&6; Any person conducting business in the commonwealth under any title other than the real name of the person conducting the business, whether individually or as a partnership, or under the true corporate name. *See the Town Clerk.*
- ☐ Check made out to the Town of Upton

Abutters List Fee	\$ 20
Advertisement Fee	TBD
Auto Amusement Juke Box	\$ 25
Auto Amusement Coin Op	\$ 25
Auto Amusement Pool Table	\$ 40
Entertainment License – Yearly (not Sunday)	\$ 75
Entertainment License – Yearly Sunday	\$100 remit to MA state

